Instructions

Visit: [https://www.alumni.cam.ac.uk/benefits/journals-and-online-resources/proquest-academic-complete](https://www.alumni.cam.ac.uk/benefits/journals-and-online-resources/proquest-academic-complete) and click ‘access Academic Complete’

Enter your alumni email and password. The following authenticate screen should appear

Click ‘Access Academic Complete’ and you will be taken to the following webpage:

At the top right hand corner, click the ‘Sign In’ button and the following page will appear:

Please complete the fields as follows:

- **First name**: [enter your first name]
- **Surname**: [enter your surname]
- **Email/username**: [enter your alumni email]
- **Password**: [choose password of your choice]
- **Message to Library**: [enter your College and Matriculation date]

Tick the terms and conditions once you have read them and click ‘request account’

The Alumni Engagement team will then be notified of your request and will respond according.